

## MINUTES: February 16, 2011

The regular meeting of the Niagara District Council was held at the centre for Inland Waters, Burlington on February 16, 2011

**Chairperson:** District Executive Officer Garry VanZandt

### 1. CALL TO ORDER

Time: 2000 Hours

### 2. ROLL CALL

BRANT	present	HAMILTON	absent
BURLINGTON	present	KITCHENER-WATERLOO	present
CAMBRIDGE	present	PORT COLBORNE	present
FORT ERIE	present	PORT DALHOUSIE	present
GUELPH	present	PORT DOVER	present

### 3. REPORTS FROM DISTRICT OFFICERS

District Commander

D/C Bill Allan SN

Saturday afternoon's Governing Board meeting started off with a ballot vote on NM1, adding a "B" to the names of those who pass the Boating exam. The motion was lost: 8 for and 26 opposed. NM2, last date to submit financials, and NM3, the pecking order of Officers that could chair meetings, and NM4, Governing Board and Opcom to receive the power to require a Squadron or District to call a meeting were all carried NM6, naming the location of the 2014 National Conference to be either Quebec City or Levis was carried. The Ad Hoc Committee on Membership Amalgamation was read next and a motion to adopt the report was carried. All members of the committee were then thanked and dismissed.

Next NM5, motion to allow CPS Associates to vote and hold office but not fly the CPS flag was presented and carried with a vote of 30 for and 5 opposed. NM8 housekeeping motion was then on the floor and was carried.

Officers reports came next, starting with the Treasurer. CPS has now experienced a loss of revenue of over \$230,000. The three top contributors to this loss are Boating course sales, BoatPro course sales, and PCOC fees, including card replacements. The Boating course (70,430), BoatPro (50,550), and PCOC fees including card replacement (93,873) add up to almost \$215,000 loss in revenue. Complete financial statements are available on the National website. All other Officers reports are on the website as well. Our National Training Officer reported that as of April 15, 2011, all existing PCOC online testing sites will be shut down. Only sites with Transport Canada approved material will be allowed to be online. This includes the requirement to have an educational component that must be done before a person is allowed to get to the testing stage. Much more information will come out at the Spring Training meetings in March. Our Law Officer reported that the ongoing trailer ownership question will probably be answered at the June GB meeting. NM7, the motion to merge 2 Squadrons was presented next and it passed. Chief Commander Mal asked that the deadline for Merit Mark submission is near, and encouraged all D/C's to have their approvals done in the next 2 weeks. The rest of Saturday was spent by GB members coming up with suggestions how to save money. After the Governing Board Dinner Saturday evening, Vanessa Schmidt gave an excellent presentation on Social Media

including Facebook and Twitter, pointing out how Squadrons can get their information out to the millions of people who use Social Media.

Sunday morning the Finance Committee gave us a presentation which included a few immediate expense cuts such as dropping 1 GB meeting annually, dropping 1 OPCOM meeting annually, possible increases in course materials, possible increases in dues, and others. Their presentation will be posted on the National site as well. Another item of interest was creation of new documents for the Squadrons Internal Audit Review Committee, instructions on what the reviewer should be doing and a checklist for the reviewer to follow.

The next item was the cash accumulation in each Squadron or District. CPS wants only net worth to equal 1 year of running expenses. Some Squadron and some Districts are more than 150% higher than this target. The Finance Committee suggested that any Squadron or District that is over their target should not have SHARE funds allotted to them. I have been charged with the task of asking for and receiving a plan from each Squadron that is over the target, outlining how they plan to bring their financial position in line. These plans will be submitted by me at the June 2011 GB meeting.

Next was a motion brought by David Peebles to allow CPS Members (of any class) to fly their Squadron's burgee without the requirement of flying the CPS flag in conjunction with it. The motion passed

Respectfully submitted, D/C Bill Allan SN

**District Executive Officer**

**Garry Van Zandt AP**

No report

**District Administrative Officer**

**Lem Tamm**

Administrative Officer Report

Niagara District Council Meeting Feb 16, 2011

Preparations for the Niagara District's 53<sup>rd</sup> AGM for 2011, and Brant Squadron's 50<sup>th</sup> Anniversary Celebrations, on Friday April 15<sup>th</sup> and Saturday April 16<sup>th</sup>, are well underway and apparently under control.

I have attended several meetings of the Planning Committee and with all the short term snowbirds on the committee going on a winter break, have been shanghaied into ticket sales etc.

The Brant Committee hopes that District members will participate in both Day's activities. Friday night's celebration promises to be a great event.

I have tickets available. Cost for Saturday only will be \$20 – excellent full lunch provided by the Polish Hall - noted for not leaving anybody feeling hungry.

Cost for both days will be \$50.00.

I am pleased that District will participate at the Central Ontario Boat Show – it would be a real shame if we did not take advantage of the opportunity.

Please accept my apologies for missing several District Meetings while involved in teaching the Boating Course. Our shortage of both Students and Instructors is of significant concern, especially since I recognize that Brant is not alone in this regard.

Respectfully Submitted,

Lem Tamm

DAO

2011-02-16

**District Training Officer**

**Bruce Holden SN**

Report to Niagara District Council  
th  
DTO's Report, February 16 , 2011

A notice from the **Course Director, Seamanship**, indicates a small correction in the Homework Answer Sheet. The correction has been forwarded to the Squadron Training Officers for dissemination to their Instructors:

Seamanship Homework Answer Booklet – page 7 - Section 7 – que 5 – line 3 – change  
“port relative – heading” to “heading – port relative”

I have received a reminder that **CPS2 forms** needs to be included with exam packages that are mailed out of Squadron for marking. It facilitates the District Examination Examiners (DEE) in their jobs of getting the right mark assigned to the right student and returned to the right Squadron Training Officer. The DEE's do not have WBAS access to enter marks. It remains the Squadron Training Officer's job to enter the assigned mark into the WBAS. In addition, it is useful to confirm with the DEE by phone or e-mail that they are or will be available at the time of mailing the exams.

CPS2 forms are no longer printed in the multi-tissue version, but they may be used. There is also a Word version (need to enter the name, address, etc) or the CPS2E Form (obtained through WBAS with some info provided). The Word version has been sent with the Seamanship correction.

As an item of interest, the Ontario Coordinator for the **RVCC Program**, Dale Holland, indicates that some Ontario Squadrons are expressing interest in holding training session for new volunteers. He has requested that Squadrons check to see if there are any new members interested in joining the program. As was Niagara's practice last year, each squadron needs to determine the interest of volunteers for the upcoming season, so that information can be forwarded to headquarters.

There is an outstanding request for an **AP DEE within Niagara District**.

The **Spring Training Meeting** is scheduled for March 4, 5, & 6, 2011. My report is in preparation and is scheduled for submission Feb 26<sup>th</sup>. The Joint Training Meeting at 19:00, Fri March 4<sup>th</sup> is expected to update the PCOC Program, the on-line course development, and the Recognized Instructor program.

A notice of **motion** has been received regarding the **AP Course** in development. The request is that the AP Course be exempt from the motion passed on October 27<sup>th</sup>, 2007 stating that courses and bearings be plotted in True and labelled in True & Magnetic and that as courses were rewritten they were to conform to the 2007 motion. The motion is also sent to the STO's with the Seamanship correction and CPS2 forms.

Respectfully submitted,

Bruce Holden, SN

**District Secretary**

**Al Saynor**

No Report.

**District Public Relations Officer**

**Les Armstrong**

No Report

**District Membership Officer**  
No Report

**Thor Olsen**

**District MAREP Officer**  
No Report.

**David Bull**

**Past District Commander**  
No Report.

**P/D/C/ Jim Brown**

**Electronic Communications  
Web Master**

**Ernie Whalley**

Niagara District  
**Communications Officer Report**  
**For 16 Feb. 2011**

The meeting agenda and all officers' reports received by noon, the 16<sup>th</sup> Feb. for this evenings meeting and the minutes of the Jan. 2011 meeting have been posted at our web site.

Respectfully submitted  
DCO Ernest Whalley SN

**District Youth Education Officer**  
Absent, No report.

**Diane Allan**

**District Port Captain**  
No Report

**Harvey Zaturski**

**Environment Officer**  
Absent, No report.

**Diane Allan**

**Instructional Techniques**  
Absent, No Report

**Ken Budd AP**

**District 6 Liaison**  
No report

**P/D/C Jeff Eggleton AP**

**District Bylaws and Protocol**  
No report

**Brian Elder AP**

**District Historian**  
No report

**P/D/C Darryl Lankin**

**District Flag Officer**  
Absent, no report

**P/D/C Percy Brown SN**

**Assistant DTO West**

**Steven Cheu**

No Report

**Assistant DTO East**  
No Report

**Mike West**

**4. DISCUSSION OF OFFICERS' REPORTS**

No Discussion

Moved by: Brian Elder

Seconded by: Ian Munro

That the Officer's Reports be accepted as presented.

Carried

**5. TREASURER'S REPORT and ACCEPTANCE**

**Niagara District - CPS**

Jan 31-11

General Account	780.11
Conference Account	429.29
Training Account	543.05
Special Savings Account	8619.46
Nat. Hospitality Account	87.07
<b><i>CIBC Bank Account</i></b>	<u>\$10,458.98</u>
Head Quarters	67.50
<b><i>Net Worth</i></b>	<u><u><b>\$10,526.48</b></u></u>

Respectfully submitted

Sharon Reeve  
District Treasurer

Moved by: Sharon Reeve

Seconded by: Bruce Holden

That the Treasurer's report be accepted as read

Discussion: None

**6. PAYMENT OF DISTRICT BILLS**

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**Bill Allen, for mileage and other 515.88**

Moved by: Sharon Reeve

Seconded by: Les Armstrong

To accept payment of District Bills as read

Discussion: none

Carried

## 7. REPORTS OF SQUADRON COMMANDERS

**BRANT :** **Darryl Lankin**

**BURLINGTON :** **Larry Kretz**

**CAMBRIDGE:** **Al Saynor**

Cambridge Commanders Report

For February 16, 2011 Meeting

Things have been pretty quiet in Cambridge, we are busy running our classes for Boating, VHF and Boat Pro. Classes are small, but everyone is having a great time. We are about to begin our nominations for next years Bridge and hopefully we will pick up at least one new bridge member this year.

I will be helping Les Armstrong set up the District Booth at the Hamilton Boat Show on Thursday and hope to help out on the days that there are few volunteers to man the booth.

Respectfully submitted

Al Saynor

**FORT ERIE**

**Steven Cheu**

### **COMMANDER'S REPORT**

February 15, 2011

The Fort Erie Squadron Burgee is now available to all of our members at a cost of \$25.00 per burgee. These burgees were supplied by The Flag Store in Barrie and are a sewn flag of excellent quality. I am hoping that the new burgees will give our members a renewed sense of pride in the Fort Erie Squadron. The flags will be available through our Supply Officer Marcel Carriere and myself.

On Friday February 11/2011, the Fort Erie Squadron opened our CPS display at the Niagara Square Mall in Niagara Falls. Headquarters was kind enough to supply us with some signage as well as 2 flat screen TV's which help get the message out about the courses offered by CPS. We are hoping that one of the local Marine stores is going to place a boat near our display to help attract some interest to our display. The Squadron is manning the display 7 days a week with members from our Bridge and Squadron. I was helping out on Saturday and we had a reasonable amount of interest in the courses we are offering through CPS. We have 4 new students ready to start the full boating course and we will arrange to

start another course in a couple of weeks allowing a little extra time to recruit a couple of other students for this course.

I am hoping that with this CPS display that we will be able to recruit some students who may become members and possibly Bridge Officers for our Squadron. Our next objective is to develop additional instructors for our Squadron to teach the courses. I will report on the activity at the CPS display at the next District Meeting in March. I am confident that this is going to really benefit the Fort Erie Squadron.

Respectfully Submitted

Stephen Alexander

Commander Fort Erie Power and Sail Squadron

**GUELPH**

**Nick Wenzler**

**Guelph Squadron's Report to Niagara District – February 16, 2011**

We have several classes in process all are going well Boating continues and Advanced Piloting, and GPS have started. Electronic Charting and Marine radio are scheduled.

We had a successful student night in spite of the weather, with approximately 60 people in attendance. Unfortunately Cal Travers was not able to make due to the weather. Thanks to Wayne Young for standing in. We are looking forward to hearing from Cal at another event. We have a saying in Guelph there is snow storm it must be Student Night.

We are have our Winter Social on February 19th and our Annual General Meeting is scheduled for April 19th.

Our Rendezvous is scheduled for the weekend of July 8th

All students participating in the instructor development course and the Seamanship course in the exams. The Global weather course saw some rewrites, it appeared that one exam was much more difficult than the other. Terry Gillespie is reviewing this issue.

The second addition our revamped news letter the Blinkin' Buoy is now online.

**HAMILTON:**

**Vicky Grimshaw**

No report

**KITCHENER- WATERLOO:**

**Bruce Holden**

**Report to Niagara District Council**

**Squadron Commander's Report**

<sup>th</sup>  
**February 16 , 2011**

Our registration for Winter & Spring courses is proceeding well. Registration benefited from the broad advertising campaign led by our PRO, Pat Pearl. Multiple small signs were placed throughout the Kitchener-Waterloo area. Small advertisements were placed in free to the public newssheets.

Our STO, Rick Brenneman, experienced good interest at the December and January walk-in registration held at the Waterloo Regional Police Building. He has also found a greater expression of interest to the on-line service on our website by potential students.

All in all, the diligence in the follow through to those that express interest and the quality of the learning experience are the keys to the success of the campaign to register and graduate students.

For the Winter term, we have new enrolment as follows:

Boating (Evenings) 14  
Boating (Sat Morning) 6  
Seamanship 4  
Advanced Piloting 2

For the year, the total enrolment is expected to be greater than 70, a definite turn in the trend. We are looking forward to a major graduation this year.

Our series of BoatPro, GPS & VHF seminars continue into the Spring. Our semestered-Boating Course continues on Saturday mornings. A fire extinguisher and flare demonstration is planned for the Waterloo Emergency Services Centre for April.

Respectfully submitted  
Bruce Holden SN  
Kitchener-Waterloo

**PORT COLBORNE: Harvey Zaturski**

### Port Colborne February 2011 Report

Unfortunately, it has been an uneventful winter.

We did not have a boating class for January.

However, we have had some interest in people obtaining their PCOC cards and a group of boaters are interested in having the RVCC examiner do safety checks on their boats this Spring.

Respectfully submitted,  
Cdr. Harvey Zaturski

Port Colborne Squadron

**PORT DALHOUSIE: David Bull**

### Port Dalhousie Power Squadron

Report to District February 2011-02-16

Boating, Advanced Piloting, Junior Navigator and Weather Fundamentals are all proceeding smoothly. We were honoured to have D/C Bill Allan attend our last bridge meeting. Bill provided a lot of background information and a current activities of Governing Council. Bridge members appreciate Bill's attendance and have a greater understanding of some the controversial issues ongoing within CPS.

Respectively submitted

David Bull

Commander

**PORT DOVER: Robert Crane**

PORT DOVER SQUADRON  
REPORT FOR NIAGARA DISTRICT MEETING

Feb 16, 2011

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1. Spring Courses;

- a. VHF Radio - Wed evening 7-9 pm, Mar 2, Mar 9, exam night Mar 23
- b. Navigating with GPS - Tue evening 7-9 pm, Mar 1, Mar 8, exam night Mar 22
- c. Electronic Chartplotting - Tue evening 7-9 pm, Mar 29, Apr 2, exam night Apr 12

For further information contact Colleen Simmons, or Kim Pullman;

[www.portdovercps.org](http://www.portdovercps.org)

2. As of January 21st we simplified our website URL to [www.portdovercps.org](http://www.portdovercps.org)

3. Social Events;

- a. Pub Night – first Thursday of the month, 1900 hrs at Captain Billy’s.
- b. Summer Splash 2011 will be a dinner boat cruise on June 9th. More details to follow.
- c. Fall Fest 2011 casual dinner event is scheduled for October. More details to follow.

4. Local Show Events we plan to setup our CPS/Squadron booth:

- a. March 19th & 20th at Bridge Yacht Boat Show in Port Dover;
- b. April – date and time to be confirmed, at Proctors Boat Show in Simcoe.

5. Safe Boating Week;

To promote Canadian Power and Sail Squadron (CPS) Safe Boating Week in May, we are planning to host a similar event to last year, with a BBQ at the Port Dover Harbour Marina and setup our display booth. More details to follow.

6. Central Ontario Boat Show;

The Port Dover Squadron is looking forward to participating at this event being held on February 18-21, 2011 in Hamilton.

Respectfully submitted: Bob Crane, Commander, Port Dover Squadron

**MOTION TO ACCEPT THE SQUADRON COMMANDER’S REPORTS**

Moved by: Thor Olsen          Seconded by: Les Armstrong

That the Squadron Commander’s Reports be accepted as presented.

Discussion: None

**Carried**

8. ACCEPTANCE OF PREVIOUS MINUTES (Jan 16/11)

Are there any ERRORS OR OMISSIONS?

None Noted

Moved by Les Armstrong          Seconded by: Thor Olsen

That the January 16, 2011 Minutes be accepted as presented

Discussion:.

Carried

## 9. BUSINESS ARISING FROM THE MINUTES

None.

Moved by:                      Seconded by:

Discussion: None

Carried.

## 10. UNFINISHED BUSINESS

Guelph Squadron requires another invoice to pay for the two banners they purchased from District

## 11. NEW BUSINESS

District Membership Officer Thor Olsen on Membership Retention put on a power point presentation.

A motion was put forward that the incoming DTO have their meals and travel expenses paid if they attend the Spring Training meetings March 2011.

Motion by: Garry VanZandt    Seconded by: Les Armstrong

## 12. NEXT DISTRICT MEETING

**March 16, 2011**

**2000 Hours**

**CCIW**

## 13. TERMINATION

Since there was no other New Business, the meeting was terminated

At 2145 hrs