

MINUTES: January 20, 2010

The regular meeting of the Niagara District Council was held at the centre for Inland Waters, Burlington on January 20, 2010

Chairperson: District Executive Officer Bill Allan

1. CALL TO ORDER

Time 2000

2. ROLL CALL

BRANT	present	HAMILTON	present
BURLINGTON	present	KITCHENER-WATERLOO	present
CAMBRIDGE	present	PORT COLBORNE	present
FORT ERIE	present	PORT DALHOUSIE	present
GUELPH	present	PORT DOVER	present

Note: all squadrons again represented

3. REPORTS FROM DISTRICT OFFICERS

District Commander

D/C Jim Brown

Commander's Report

January 20, 2010

Good evening everyone and welcome to the first District Meeting of 2010.

I am sorry that I cannot attend the meeting this evening and have asked District Executive Officer, Bill Allan to chair the meeting and read my report.

Since our last Bridge Meeting, I have continued to follow through with my commitments to the launch of the MAP2 project, and can report that we are on schedule to send out our first "Welcome Letters" from the Chief Commander, and have finalized a template for all Squadron Commanders to use for their welcome message to the new members.

The Squadron Commander's Letter template is available through the WBAS in the Membership Department.

In addition to New Members, all existing Members renewing their annual Membership will be receiving a "Member Decal" for display on their vessel window.

I can also report that after making the MAP2 presentation at the Western Ontario, Quinte, Rideau, and most recently, East York, Districts, the response and interest has been very positive.

Squadrons have recognized the need to attract and maintain new members in order to keep their Squadrons strong.

Most recently, I attended a meeting of the Niagara District Nomination Committee.

A structure was discussed for the development of the 2010-11 District Bridge and I can report that the upcoming change of watch will be supported was a strong group of individuals prepared to take on the challenges ahead.

For the balance of this year, the District will continue to host monthly meetings and workshops with the intention of attracting a broader base of Squadron Officers.

While this evening's workshop was cancelled, we will re-schedule for a later date.

In an effort to maintain a high level of Instructor proficiency, the District will once again be hosting an Instructor Development Seminar early in the spring and we encourage the

Squadron Commanders to promote participation in this event. All current Instructors and Proctors should get involved.

We will hear more about this seminar over the coming weeks from Ked Budd.

Respectfully Submitted
Jim Brown
Niagara District Commander

District Executive Officer

Bill Allan SN

**Executive Officer's Report to the
CPS Niagara District Council
January 20, 2010**

Since my last report, I was invited to Guelph Squadron's Christmas dinner but was unable to attend due to sickness. Thank you Guelph! I hope to be able to attend in the future.

I also attended the 2010 Nomination Committee meeting held at Darryl & Donna Lankin's residence on January 2, 2010.

Respectfully submitted,
Bill Allan
Niagara District Executive Officer

District Administrative Officer

Garry Van Zandt AP

AGM 2010 announcement in New Business

District Training Officer

Bruce Holden SN

Report to Niagara District Council
January 20, 2010

By
Bruce A Holden, SN, DTO

Comments were made on the Breakout Mtg for STO's at the previous District Mtg:

- Will order exams for winter term at the end of Jan; please get your requests in
- For seminars, exams have been shipped with Student Notes, but not in all cases. Please check if you have exams as the course duration is short and sometimes delivery is long
- To increase availability ATO's have divided the District as follows:
 - Bruce Holden: any Squadron

- Steve Cheu: Hamilton, Ft Erie, Pt Colborne, Pt Dalhousie, Pt Dover
- Mike White: Brant, Burlington, Cambridge, Guelph, Kitchener-Waterloo
- Boating Director Survey
 - May be completed individually by students or collectively by STO

In a discussion this week and following an OpCom Mtg, the National Training Officer provided an update on the following:

PCOC for Youth:

- Courtesy of the Foundation, each STO will receive one copy of :
 - The Instructors Resource Kit
 - The Student Manual
 - A CD of historic resources, such as Boatwise
- Squadrons will be required to provide for the students at Squadron cost:
 - The Student Manuals
 - BoatPro Manual
 - (Safe boating Guide, alone, is not sufficient to pass CPS test)
- Printing is imminent

Seamanship:

- As of Fri Jan 22nd the publication may be ordered
(All addenda are in the Notes, including the black-&white supplement for Sec 1-3)
- For Spring, DTO's directed to destroy Part I & Part II of both of both Exams 1/08 & 2/08 due to point value change to question to be fairer to students and DEE's

USPS JN & N:

- CPS Shipping is responsive, however the emailed USPS order of Nov 11th was not received by USPS (30 JN Notes, 10 N Notes & 5 Instructors Guides)
- As of Monday the order was being expedited by USPS and expected to arrive at CPS HQ Fri Jan 29th
- Generally USPS takes at least 30 days to ship to their Squadrons

Global Weather:

- A cruise has been added
- PDF for Instructor & second PDF for student was emailed to DTO's, and forwarded to Niagara STO's & Cdrs for future classes (none running at present)

USPS Seminars:

- There are six available for order from Linda Green, lgreen@cps-ecp.ca (Paddle Smart, Knots, Trailing, Power Boat Handling, Sail Trim, Anchoring)
- Good for Member Nights, Boat Shows, etc
- First three are plasticized flip-outs, Cdn \$20/\$25 (student/instructor)
- Second three are McGraw Hill publications, Cdn \$25/\$30 (student/instructor)
- Turnaround will be eight weeks
- Expect more details within the month

CPS Passport:

- Is at final stage
- Finished copies are expected to be presented at Spring Training Mtg

MOU, CPS-USPS:

- Presently a joint meeting will be held with the intent of loosening some of the specifics on sharing, producing, copying each others materials

Recreational Vessel Checks:

While not a Training Dept initiative, some developments need to be reported:

- A Train-the-Trainer session was held last week. Did anyone from District attend?
- Last year the rollout was delayed to ensure funding from Transport Canada
- This year CPS will train now and get funds later
- It's a PR opportunity; can point out CPS courses while doing checks
- Dale Holland, d_Holland_01@sympatico.ca, is the Ontario coordinator
(Hamilton Squadron pointed out that Stewart Robinson is coordinating in the immediate area)

District Secretary

Lem Tamm

Report of the Secretary
For Niagara District Council Meeting
Jan 20, 2009

In December I had the distinct pleasure of representing Niagara District at the Kitchener Waterloo Annual Christmas Dinner on Dec 04.

Marg and I, along with all the K-W members present, had a wonderful time. The camaraderie of the social function necessary to maintain the Squadron was in full evidence.

I would like to thank Commander Ken Amy and the K-W Squadron for hosting us.

Respectfully Submitted,

Lem Tamm

District Public Relations Officer

Les Armstrong

No report.

District Membership Officer

Thor Olsen

No report.

District MAREP Officer

Diane Allan P

DISTRICT MAREP REPORT
January 20, 2010

There is a marep tour being offered by Canadian Hydrographics on Jan 27th. It is 9 am at Canadian Centre for Inland Waters, Burlington. I have 10 spaces available if anyone is interested. Please email me with the names of those coming as they have to be passed on to CHS for security reasons.

If anyone has any marep submissions and needs help, please don't hesitate to contact me. The marep forms are online at CPS – ECP and can be downloaded and filled out. This will include any changes in landmarks or features in the water so the program can be done in winter as well as summer. Notable changes we are seeing is that of satellite or radio towers or windmills on land and should be noted. Additional information can be obtained from the municipal offices involved and add greatly to the description.

I also organized a tour of Canadian Hydrographics in Ottawa last week and Fran Holden and I traveled up for it. It was very informative and a different perspective from National. I hope to be doing more of them and will let you know when.

There is also going to be a tour of the weather channel network on Bristol Circle in Oakville on March 10th. There is 12 spaces available in total and 6 of them are filled. Again, please advise me if you are interested.

Respectfully submitted
Diane Allan

Past District Commander

P/D/C/ Darryl Lankin

Past District Commander's Report
To Niagara District Council
January 20, 2010

The Nominating Committee met on the first Saturday of the month. Although all positions on the District Council are not yet confirmed, we are confident that by February's meeting we will be able to report a full bridge for 2010-2011. As soon as the report is completed, perhaps as early as a week or two, it will be forwarded to the District Secretary for distribution.

Respectfully submitted,
PDC Darryl Lankin SN

**Electronic Communications
Web Master**

Ernie Whalley

**Niagara District
Communications Officer Report
For 20 Jan. 2010**

I am unable to attend the meeting this evening as I'm teaching the Radar Course. It starts tonight.
Regarding the District web site:
All officers' reports received for this evenings meeting and the minutes of the Dec. 2009 meeting have been posted.
I paid a bill in the amount of Cdn\$ 33.58 to Mecca International for two years of web hosting.
I submit the attached invoice.

Respectfully submitted
DCO Ernest Whalley SN

District Youth Education Officer
No Report

Brian Elder AP

District Ports Captain
No Report

Cal Traver

Environmental Officer

TBA

Instructional Techniques

Ken Budd AP

**Instructor Development Officer's Report
January 20, 2110 District meeting.**

It is proposed to run an Instructor Development Course late February early March, to be held in the Cambridge Guelph, Kitchener-Waterloo area. We can only accommodate 6 to 8 potential instructors.

The course format would be one of the following;

Plan A - Two Saturday Morning sessions for Instruction with a third all-day session to complete final presentations and exam.

O R

Plan B - An all day Saturday session to cover instructions then two or three weeks later another all day session to cover final presentations and exam.

Both plans rely on the Squadron STO to ensure the shorter verbal presentations are completed at the home squadron and signed for on form provided. Other details on requirements will be advised at time of official registration at the first session.

NOTE:

Since time constraints limit the number of applicants able to attend the first ones to register with the Instructor Development Officer will be permitted to attend. PLEASE advise your preference of A or B, majority rules. ***All of the nominations to be in by the February District meeting.***

Registration by email through your STO please at kbudda077@rogers.com

District 6 Liaison

P/D/C Jeff Eggleton AP

Visit District 6 on the web at: <http://www.usps.org/localusps/d6> to view the latest news

District Bylaws and Protocol

Brian Elder AP

No report

District Historian

P/D/C Darryl Lankin

No report

District Flag Officer

P/D/C Percy Brown SN

Two sets of Squadron pennants and flags are available on request for use by District Squadrons

Assistant DTO West

Steven Cheu

No Report

Assistant DTO Mid

Mike West

No Report

4. DISCUSSION OF OFFICERS' REPORTS

Moved by: Al Saynor

Seconded by: Harvey Zaturski

That the Officer's Reports be accepted as presented.

No Discussion

Carried

5. TREASURER'S REPORT and ACCEPTANCE

As of December 31, 2009

General Account	691.83
Conference Account	815.97
Training Account	721.35
Special Savings Account	9619.46
Nat. Hospitality Account	87.07

CIBC Bank Account **\$ 11,935.68**

Head Quarters **48.00**
Net Worth **\$ 11,983.68**

Respectfully Submitted
Sharon Reeve
District Treasurer

FORT ERIE

Steven Cheu

FORT ERIE POWER & SAIL SQUADRON REPORT

Wednesday Jan 21, 2010

Fort Erie Squadron has just started the Seamanship Course yesterday, January 19 with five students registered. All of the course material wasn't ready, but Headquarters did send Sections 1 – 3, and the full course materials sent out after January 25. There is interest in the Boating Course and are just waiting to have the teaching facility confirmed. S/T/O Dan Duggan is still in the process of organizing VHF Radio Courses for the Fort Erie Fire Department and our members as well. Due to space limitations, another course will be available to the general public at a later date. Dan is also organizing BoatPro Courses on a continuing basis.

Fort Erie has agreed to host the Niagara District AGM, with D/A/O Garry VanZandt in charge of organizing it. Saturday, April 17, 2010 has been confirmed and more details will follow.

Fort Erie's next Bridge meeting will be held on Wednesday, February 3 at 1900 at May Wah Restaurant.

Steven Cheu, P
Commander
Fort Erie Power & Sail Squadron

GUELPH
No report

Nick Wenzler

HAMILTON:

Vicky Grimshaw

January 19, 2010 Report to Niagara District from – Hamilton Power & Sail Squadron

Unfortunately Hamilton has missed a couple of meetings and I am not use to this new format of doing the report through the website. I look forward to see how we handle new business.

Hamilton classes continue, attendance is dropping on Boating as it progresses mainly due to personal family reasons, but I think also due to the cruises that are part of the course. The boating exam will be on Feb 23/10 unless we have a snow day. Seamanship is going to wrap up around Feb 09/10 with the exam be written. My apologies but have just sent a last minute appeal to Bruce Holden. (Which was resolved with a quick call from Bruce, hank you so much)

Hamilton has extra complete boating courses available if any squadron is in need - we can get them to you if you are just starting the boating course. Just for the cost that we paid to HQ.

Hamilton is having another VHF course at MBYC on Jan 23/10. We will have 22-25 people attending. Later in the spring will be holding another GPS course but the date is still to be set.

I would like to submit to District ROE applications forms for ROC Maritime for four people, Warren Hyde (Marep), Glen Carruthers (STO), Barry Courtman (ATO) – and Paul Hebbel (Hamilton member and wants to train CCGA –Hamilton Beach Rescue Unit. If possible I would like District to consider these this evening and sign off in accepting them. I will then forward the forms to HQ.

I have been in communication with Dale Holland and he is put me in contact with Stewart Robinson from the Oakville squadron about the RVCC training that they will be having for us. I do not have a date but I do have 3 volunteers that would like to become a Recreational Vessel Courtesy Check.

Our squadron will be working on a Safe Boating Awareness Week with CSBC & the City of Hamilton for the May 26/10. Hopefully it will give us more exposure in the safe boating education.

Our squadron and I am sure like other's has suffered some losses this year of really good volunteers, one frustrated with HQ and the other not happy about e-mail communication. So we are busy trying to recruit new ones, especially before the AGM on Apr 23/10.

Couple of points have been brought up about membership.

- About the reminder notices from HQ of the renewal of dues each year. Will this be happening from HQ- it is felt that even an e-mail reminder would be a benefit to them. As people now have so many yearly dues that come up all at different dates, the simple reminder helps keep them current.
- Life members are wondering why they still get cards each year, could their cards not be good for a period of time – like 5 years or so. It is costing HQ monies to produce and send these out each year.

Our squadron is having it's 4th Annual Pizza & Wing night at MBYC on Feb 19/2010- Cost is \$12.00 or 15.00 at the door. We invite you to attend. Our guest speaker is a Marine Police Officer Rob Hardy.

This concludes my report.

Respectfully submitted
Vicky Grimshaw

KITCHENER- WATERLOO: **Ken Amy**

No report

PORT COLBORNE: **Harvey Zaturski**

No report

PORT DALHOUSIE: **David Bull**

Port Dalhousie Squadron
Report to District
January 20, 2010

The Squadron Bridge held its annual Christmas Social evening on December 9 at the Dalhousie Yacht Club. Thirty two people attended.

Registration for the winter courses occurred on December 12 and classes began on January 5 at Holy Cross Secondary School in St. Catharines.

Boating, instructed by Greg Stratychuk and assisted by Phil Trachman and Joe Bognar, has 16 students.

Seamanship, instructed by David Bull, has five students.

Our January Bridge meeting was cancelled due to several Bridge officers being unable to attend and the closure for the month of January of the usual meeting place, Dalhousie Yacht Club. The next Bridge meeting will be February 9, 2010.

Respectfully submitted

David Bull, Commander

PORT DOVER: Robert Crane

PORT DOVER SQUADRON
REPORT FOR NIAGARA DISTRICT MEETING
Jan 20, 2010

1. Outlined below are our training courses being offered from last fall to this winter, followed by the number of students registered.

- a. Boating - 15 registered
- b. Seamanship - 7 registered
- c. VHF - 20 registered
- d. JN – 4 registered
- e. Navigator - 4 registered
- f. Port Dover Squadron will be offering the Radar Course in Port Dover starting February 9th and running for 6 weeks. This will be the first time that Port Dover has offered this course

2. At the November Bridge meeting Thor Olsen did a MAP2 presentation. Good Discussion / suggestions followed.

- a. On January 13, 2010 a survey was handed out to the students taking the Basic Boating and the Seamanship courses. Of the 19 handed out, 14 were returned with replies. Approximately 35% of respondents were interested in teaching and becoming a bridge member. Further review of survey results at upcoming Bridge meetings.

3. Suggest STO's and Commanders "be cautious" on any requests for G.M.D.S.S. from foreign countries..

Respectfully submitted:
Bob Crane, Commander
Port Dover Squadron

Moved by: Al Saynor **Seconded by:** Harvey Zaturski

That the Squadron Commander's Reports be accepted as presented.

Discussion: None

Carried

8. ACCEPTANCE OF PREVIOUS MINUTES

Are there any ERRORS OR OMISSIONS?

Report from Brant Commander not included

Moved by: Steven Cheu

Seconded by: Ken Budd

That the Nov 18, 2009 Minutes be accepted as amended.

Discussion: None

Carried

9. BUSINESS ARISING FROM THE MINUTES

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None

10. UNFINISHED BUSINESS

Nominating Committee Results due shortly

11. NEW BUSINESS

AGM 2010

Fort Erie has agreed to host the 2010 AGM on April 17, 2010

Details to follow.

For those who received District Trophies last year at the AGM, please remember to return them to Garry VanZandt no later than our March 17th. District Meeting.

HQ INVOICE

The Treasurer requests that a copy of the invoice from HQ be forwarded to the Treasurer for any purchases made for District - this is the only way for the Treasurer to track purchase expense.

SQUADRON EVENTS – DISTRICT PRESENCE

Please submit all dates for upcoming Squadron events, when requesting a District Representative, to the Commander, as soon as practical to allow for advance notice.

MERIT MARKS

Not all Squadrons have as yet reported Merit Marks.

Commanders, please submit all Merit Marks prior to January 31 if you have not already done so that the District Commander can finish up.

Vicky Grimshaw reported outstanding issues regarding difficulties in Merit Mark submission via WBAS.

NOMINATING COMMITTEES

Harvey Zaturski reports good student recruitment potential.

Hint: try getting potential candidates to come on board by joining as a member of a Committee rather than as an Officer with sole responsibility for a position. Lightening the load, with friends to help can be helpful

Warning: Be careful of using - as is - the Job Descriptions as listed by National , Several Commanders felt that handing these out to a candidate immediately may easily dissuade them from accepting.

Bruce Holden volunteered to send out the Job Descriptions from Last Year's Officers' Training seminar.

TRAINING – PLOTTING & LABELLING

Garry is pushing for reconsideration of the current method of requiring students to Label courses in **Both** Magnetic and True.

Garry reported on a National Geographic article showing extremely quick movement of the North Magnetic Pole – by 2050 it will be somewhere in Siberia

Bruce Holden will address at the next Training Department Meeting

RESTRICTED OPERATOR'S CERTIFICATE (ROC Maritime)

Hamilton requested District approval for 4 Recognized Examiner applications for Hamilton

Moved by: Lem Tamm

Seconded by: Brian Elder

That, David Glen Carruthers, Barry R. Courtman, Warren A. Hyde, and Paul Hebbel be approved by Niagara District as Recognized Examiners as requested by Hamilton Squadron.

Discussion: approval will be for three year period

Carried

Port Colborne Squadron, (Harvey Zaturski) indicated a potential issue in Port Colborne with a Recognized Examiner being approved by John Gullick without going through the

Squadron and not purchasing materials through the Squadron as provided for by Industry Canada.

Issue will be raised with John Gullick for clarification

MAREP – CHS TOUR

Tour Jan 27 at 9:00 AM . Canadian Hydrographic Service Inland Waters
Contact Diane Allan if interested.

MAREP WEATHER CHANNEL TOUR

Tour of the weather channel network on Bristol Circle in Oakville on March 10th. There are 12 spaces available in total and 6 of them are filled. Again, please contact Diane Allan if interested.

INSTRUCTOR DEVELOPMENT COURSE

Instructor Development Course late February early March, to be held in the Cambridge, Guelph, Kitchener-Waterloo area. We can only accommodate 6 to 8 potential instructors. See report.

Contact Ken Budd re. Arrangements for next meeting

BOAT LICENSE – SERVICE CANADA

Vicky Grimshaw reported that at the Toronto Boat Show Service Canada reps were suggesting to attendees that **ALL** Boat licenses would have to be renewed to meet the new format -- not just new applications and transfers. Clarification is required.

INQUIRIES – MARITIME RADIO GMDSS

Port Dover reported a CPS member being contacted by telephone from outside the country looking for information on Marine Radio Communications services. Inquiry was considered unusual. Anyone else contacted should reply carefully.

BOATING COURSE CHARTLET

Some members feel that the chartlet used for the Boating course should be eliminated.

BRIDGE AND SQUADRON COMMANDERS' REPORTS

Please send to Ernie Whalley for posting on the web-site three days prior to our meeting and to the Secretary when available.

12. NEXT DISTRICT MEETING

**Wednesday February 17, 2009 at 2000 Hours
CANADA CENTRE FOR INLAND WATERS,
Lakeshore Road and Eastport Drive,
Burlington**

Workshop -- Membership Renewal and Retention, hosted by D.M.O.
Thor Olsen.

13. TERMINATION

Moved by: Brian Elder **Seconded by:** Steven Cheu
That the meeting be terminated

Carried – Terminated: 2126 hrs